

NON-TUITION FEE AND CHARGES		
NON-REFUNDABLE CHARGES		
#	ITEM	CHARGES AUD
1.	Onshore Application Fee	\$100
2.	Onshore Admission Fee	\$100
3.	Offshore Application Fee	\$150
4.	Offshore Admission Fee	\$150
5.	Registration Fee for enrolments in future OR for future enrolments in a packaged program offered with more than one VET course	In the range of \$500 to \$3,000
6.	Administration Fee for 2nd and subsequent Deferment of start date/ intake date for offshore applicants	\$200
7.	Administration Fee for 1 st and any subsequent Deferment of start date/ intake date for onshore applicants	\$200
8.	Administration Fee for 1 st and any subsequent suspension of studies	\$550
9.	Credit Transfer (CT) assessment (free of cost)	No charge
10.	RPL Application Fee (non-refundable, non-commissionable)	\$350
11.	RPL Assessment Fee - per unit (non-commissionable)	\$1,000
12.	Administration Fee for Re-enrolment of Course	\$300
13.	Administration Fee for Re-enrolment following cancellation on disciplinary actions (including but NOT limited to unsatisfactory course progress; non-payment of fees; plagiarism, etc.)	\$300
14.	Administration Fee for Re-assessment, delayed submission/missed submission date	\$200 per theory unit
15.	Administration Fee for Re-assessment, delayed submission/missed submission date	\$300 per practical unit
16.	Administration Fee for Re-enrolment following cancellation on non-commencement of a course	\$300
17.	Re-enrolment Fee (per unit) – Calculation Method = Total tuition fees (based on the fee structure applicable at time of re-enrolment) divided by (÷) number of units in the qualification	Re-enrolment Fee / per-unit
18.	Administration Fee for Enrolment Cancellation (not applicable on re-enrolment)	\$550

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19.	Administration Fee for Refund Administration	\$550
20.	Student refund on Letter of Offer where deposit has been received but CoE has not been generated (Administration fee for refund)	\$550
21.	Student has paid extra fees beyond the Payment Plan - Where a student continues making payments under the payment plan after their enrolment has been cancelled or the course ended, the excess amount will be refunded and this refund administration fee will apply.	\$55
22.	Administration Fee for Change of campus location	\$300
23.	Administration Fee for Re-issuance of Qualification Certificate/Statement of Attainment (SOA)	\$50
24.	Administration Fee for Re-issuance of Student ID Card	\$20
25.	Re-test Fee for 2 nd attempt of AIBL English Level Assessment Test for VET Courses at AIBL	\$25
26.	Payments made by Overseas credit cards	Surcharge of 3.5%
27.	Onshore Card Processing Fee	1.9%

Note: Additional deductions, such as bank fees, will be incurred by the recipient of the refund when a refund is processed via international transfers.

Where a refund is paid to an account outside Australia, the refund applicant will bear the international transfer fee and any associated costs, including currency conversion differences.

OVERDUE TUITION FEE CHARGES

BUSINESS DAYS	CHARGES AUD
1 to 5 days	\$220
6 to 10 days	\$440
11 to 20 days	\$880
More than 20 days	\$1,440

MATERIAL FEES

#	COURSE	CHARGES AUD
1.	ELICOS Courses	\$15 per week
2.	Certificate III in Commercial Cookery / SIT30821 (52 weeks / 1 Year)	
	Material Fee (Food Costs)	\$750

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	Knives Kit & Uniform	\$500
3.	Certificate IV in Kitchen Management / SIT40521 (75 weeks / 1.5 Years)	
	Material Fee (Food Costs)	\$1,000
	Knives Kit & Uniform	\$500
4.	Diploma of Hospitality Management / SIT50422 (104 weeks / 2 Years)	
	Material Fee (Food Costs)	\$1,000
	Knives Kit & Uniform	\$500
5.	Certificate III in Commercial Cookery / SIT30821 (52 weeks) + Certificate IV in Kitchen Management / SIT40521 (26 Weeks) – 1.5 Years Packaged Hospitality Program OR Certificate III in Commercial Cookery / SIT30821 (52 weeks) + Certificate IV in Kitchen Management / SIT40521 (26 Weeks) + Diploma of Hospitality Management / SIT50422 (26 weeks) – 2 Years Packaged Hospitality Program	
	Material Fee (Food Costs)	\$1,000
	Knives Kit & Uniform	\$500
6.	Diploma of Civil Construction Design / RII50520 and Advanced Diploma of Civil Construction Design / RII60520 (104 weeks / 2 Years) – Civil Construction Design Program	
	Material Fee (Incl. Software Subscription)	\$1,000
7.	Diploma of Community Services / CHC52021 (104 Weeks / 2 Years)	
	Material Fee	\$1,000
8.	Certificate III in Carpentry / CPC30220 (52 Weeks / 1 Year)	
	Material Fee	\$2,000
	Uniform Fee	\$300
9.	Certificate III in Wall and Floor Tiling / CPC31320 (52 Weeks / 1 Year)	
	Material Fee	\$2,000
	Uniform Fee	\$300
10.	Diploma of Building and Construction Design / CPC50220 (52 Weeks / 1 Year)	
	Material Fee	\$1,000
	Uniform Fee	\$300
11.	Advanced Diploma of Engineering Technology – Electrical / UEE62122 (104 Weeks / 2 Years)	
	Material Fee	\$1,000
	Capstone Project (non-accredited)	\$1,500

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