

**NON-TUITION FEE AND CHARGES**

**NON-REFUNDABLE CHARGES**

S.NO.	ITEM TITLE	AUD\$
1.	Onshore and Offshore Application Fee	\$100.00
2.	Onshore and Offshore Admission Fee	\$150.00
3.	Registration Fee for enrolments in future OR for future enrolments in a packaged program offered with more than one VET course	In between the range of \$500.00 to \$2,000.00
4.	Administration Fee for 2nd and subsequent Deferment of start date/ intake date for <b>OFFSHORE</b> applicants	\$200.00
5.	Administration Fee for 1 <sup>st</sup> and any subsequent Deferment of start date/ intake date for <b>ONSHORE</b> applicants	\$200.00
6.	Administration Fee for 1 <sup>st</sup> and any subsequent suspension of studies	\$550.00
7.	Administration Fee for Re-enrolment of Course	\$300.00
8.	Administration Fee for Re-enrolment following cancellation on disciplinary actions include but NOT limited to unsatisfactory course progress; non-payment of fees; Plagiarism etc.)	\$300.00
9.	Administration Fee for Re-assessment, delayed submission/missed submission date	\$200.00 per theory unit
10.	Administration Fee for Re-assessment, delayed submission/missed submission date	\$300.00 per practical unit
10.	Administration Fee for Re-enrolment following cancellation on non-commencement of a course	\$300.00
11.	Total tuition fees in original LOO divided by number of units in the qualification	Unit Re-enrolment Fee
12.	Administration Fee for Enrolment Cancellation (not applicable on re-enrolment)	\$550.00
13.	Administration Fee for Refund Administration	\$550.00
14.	Student refund on Letter of Offer where deposit has been received but CoE has not been generated Administration fee for refund	\$550.00
15.	Student has paid extra fees than the Payment Plan - When a student ends a course and tuition payments continue then the refund administration fee will be charged	\$55.00
16.	Student has paid extra fees than the Payment Plan - When a student continues paying as per the payment plan even after the cancellation of enrolment has taken place then the refund administration fee will be charged	\$55.00
17.	Administration Fee for Change of campus location	\$300.00
18.	Administration Fee for Re-issuance of Qualification Certificate/Statement of Attainment (SOA)	\$50.00
19.	Administration Fee for Re-issuance of Student ID Card	\$20.00
20.	Re-test Fee for 2nd attempt of AIBL English Level Assessment Test for VET Courses at AIBL	\$25.00
21.	Additional Deduction/expenses as Bank Fees will be incurred by the recipient of the refund when processing refund internationally.	Any payment processed outside the local bank in Australia the refund applicant will have to bear the international payment transfer fee.
22.	Payments made by Overseas credit cards	Surcharge of 3.5%
23.	Onshore Card Processing Fee	1.9%

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OVERDUE TUITION FEE CHARGES	
BUSINESS DAYS	CHARGES AUD\$
1 to 5 days	\$220.00
6 to 10 days	\$440.00
11 to 20 days	\$880.00
20+ days	\$1,440.00

MATERIAL FEES		
S.NO.	ITEM TITLE	COST APPLICABLE AUD\$
1.	<b>ELICOS Courses</b>	\$15.00 per week
2.	<b>SIT30821 Certificate III in Commercial Cookery (52 weeks)</b>	
	Material Fee (Food Costs)	\$750.00
	Knives Kit & Uniform	\$500.00
3.	<b>SIT40521 Certificate IV in Kitchen Management (75 weeks)</b>	
	Material Fee (Food Costs)	\$1,000.00
	Knives Kit & Uniform	\$500.00
4.	<b>SIT50422 Diploma of Hospitality Management (104 weeks)</b>	
	Material Fee (Food Costs)	\$1,000.00
	Knives Kit & Uniform	\$500.00
5.	<b>SIT30821 Certificate III in Commercial Cookery (52 weeks) + SIT40521 Certificate IV in Kitchen Management (26 Weeks) (Packaged programs)</b>	
	Material Fee (Food Costs)	\$1,000.00
	Knives Kit & Uniform	\$500.00
6.	<b>SIT30821 Certificate III in Commercial Cookery (52 weeks) + SIT40521 Certificate IV in Kitchen Management (26 Weeks) + SIT50422 Diploma of Hospitality Management (26 weeks) (Packaged programs)</b>	
	Material Fee (Food Costs)	\$1,000.00
	Knives Kit & Uniform	\$500.00
7.	<b>RII60520 Advanced Diploma of Civil Construction Design (104 weeks)</b>	
	Material Fee (Software Subscription)	\$500.00
8.	<b>CHC52021 Diploma of Community Services (104 Weeks)</b>	
	Material Fee	\$1,000.00

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